

Teacher Details Declaration needed for Subject Permission [Format : SPHD]

Institution Code :

Institution Name :

- I hereby declare that the details mentioned in the online application form are true and certified by the undersigned.
- I have checked that all the subjects of Class XI,XII taught at my school are being shown in the school profile.
- Teachers teaching at Class XI and XII [all categories] will always co-operate regarding evaluation of HS answer scripts.
- The documents mentioned below have been collected from the teachers and kept in my custody and can be produced as and when asked for by the Council.

For Permanent teachers [Normal Section with HS scale]	Order for promotion to PG Scale
For Retired teachers	Joining or Acceptance Letter
For Govt. Contractual teachers	1 st agreement document
Teacher of Self-financed School	Appointment Letter +Joining Letter + all other testimonials

- The documents for the following category of teachers are being uploaded with the application for Subject Permission :

For permanent teachers appointed for Class XI,XII	Approval of appointment memo + Last Qualification document [PG/Hons]
For Permanent teachers [Normal Section with HS scale or lower scale]	Approval of appointment memo + Consent Letter [Format : NSCL]- point 2 may be striked of for teachers already getting HS scale +Last Qualification document [PG/Hons]
For Retired teachers	Engagement Letter +PPO+ Last Qualification document [PG/Hons]
For Govt. Contractual teachers	HM declaration [Format : GCDL] + Last Qualification document [PG/Hons]
For Part-time teachers	Current engagement Letter + NOC of Current Date [Format : PTCL] + Last Qualification document [PG/Hons]
Teacher of Self-financed School	Consent Letter [Format : SFCL] + Last Qualification document [PG/Hons]

Signature with Date of Head of Institution with Seal