

No.

045525

Price Rs. 15.00

To  
The Deputy Secretary (KRO/MRO/BRO/NBRO)  
West Bengal Council of Higher Secondary Education

**Central Office :**  
West Bengal Council of H. S. Education  
Vidyasagar Bhavan  
9/2, Block DJ, Sector-II  
Salt Lake, Kolkata-700 091  
Ph. : 033-2337-4984 to 87

**Kolkata Regional Office :**  
W. B. Council of H. S. Education  
Bikash Bhavan  
North Block (2nd Floor)  
Salt Lake, Kolkata - 700 091  
Ph. : 033-2334-3193

**North Bengal Regional Office :**  
W. B. Council of H.S. Education  
Rahul Sankrityayan Bhavan  
P.O. : North Bengal University  
Dist. : Darjeeling, Pin-734013  
Ph. : 0353-2582-097

**Bardhaman Regional Office :**  
W. B. Council of H. S. Education  
Nazrul Bhavan  
Behind LIC Office,  
5, Ichlabad (Jalkal Math)  
P.O. : Sripally, Pin - 713103  
Dist. : Bardhaman  
Ph. : 0342-2644720/2541427

**Medinipur Regional Office :**  
W. B. Council of H. S. Education  
Sahid Matangini Bhavan  
Bidhannagar East, 72, Station Road  
P.O. : Medinipur, Dist. : Paschim Medinipur  
Pin-721101, Ph. : 03222-276-318

Police Diary No. ....  
Date.....  
(In case of lost or stolen)  
Signature of the O. C. of P.S.

**Subject : APPLICATION FOR DUPLICATE ADMIT CARD**

Sir,  
I beg to apply for issuing a Duplicate Admit Card in my favour for the Higher Secondary Examination / Higher Secondary (External) Examination.....(In case of Stolen / Lost, Police Diary is to be enclosed and in case of damaged, the damaged Admit Card is to be attached).

Verification Note  
(for Council's Office only)

1. Name of the Candidate :  
(In Block Letters)
2. Father's/Mother's/  
Guardian's Name :
3. Full Address :
4. Name, Address and  
code of the Institution :
5. REGISTRATION NO.  
WITH YEAR :
6. ROLL & NO.  
WITH YEAR :
7. Name the subjects offered  
by him/her in the said  
Examination :
8. The fees of Rs. ~~80/- (Ordinary Fee)~~ <sup>Rs. 200/-</sup> ~~(Urgent Fee)~~ shall be paid  
for the Duplicate Admit card. Such fees shall be deposited by cash/bank  
draft drawn in favour of 'W. B. Council of H. S. Education'.

Two copies of Pass-port size  
Photographs of that applicant  
attested by the Head of the  
Institution are to be enclosed  
in case of Higher Secondary  
(Continuing) & Spl. Candidate  
and H. S. (External) Candidates  
from 1983 to 1989.

I like to take delivery of my document personally / by post / through  
Institution. (Strike out whichever is not applicable)

Yours faithfully,

Date.....

Full Signature of the Candidate

I certify that the above statement made by the applicant is true to the best of my knowledge and belief.

Date.....

Signature of the Head of the Institution with Office Seal  
Code number of the Institution

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