



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION

VIDYASAGAR BHAVAN

9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091

Tender Notice No:- 18/E-Tender(2nd Call)/2025-26

Date:- 27/02/2026

NOTICE INVITING TENDER

Online tenders are invited from reputed and resourceful authorized dealers/Original Equipment Manufacturers (OEMs) for the supply and installation of IT accessories and equipments.

The tender process will be conducted online on the West Bengal e-Procurement system. Interested agencies are requested to visit Council website at www.wbchse.wb.gov.in and W.B. Govt. website at <https://wbtenders.gov.in> w.e.f. 02/03/2026 for details.

Secretary
W.B. Council of H.S. Education



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
VIDYASAGAR BHAVAN
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Tender Form

2025-2026

Supply and Installation of
IT Accessories and
Equipments



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NOTICE INVITING TENDER

Online tenders are hereby invited by the West Bengal Council of Higher Secondary Education (WBCHSE) from reputed and resourceful authorized dealers/Original Equipment Manufacturers (OEMs) for the supply and installation of IT hardware and peripherals as per the specifications and quantities mentioned below.

1. Scope of Work and Bill of Quantities:

Sl No	Item	Features	Specifications (Minimum Requirement)	Quantity
1.	Computer	Make & Model	HP / Dell / Lenovo	20 pcs
		Form Factor & Chassis	Tower/Micro Tower/Mini Tower	
		Processor	Intel Core i5-12400 2.50G 18MB 6 cores 65W or higher / equivalent	
		Chipset	Commercial Class Intel® H / Intel Q series Chipset or Higher	
		Motherboard	OEM Motherboard with logo embossed (no sticker)	
		Memory	16GB (1x16GB) DDR4 3200 DIMM expandable up to 64 GB or Higher	
		Hard Disk Drive	PCIe SSD M.2 1X 512 GB NVMe SSD Drive. CPU should have the expandability upto 2 TB HDD and 1 TB PCIe® NVMe M.2 SSD	
		Ethernet Communications	Integrated Gigabit (10/100/1000 NIC) LAN Wi-Fi 6 +Bluetooth 5.3 WW WLAN	
		Slots & Ports	Total 10 USB port , out of USB: 2 USB 10 GBPS Port, 1 HDMI, 1 VGA, 2 M.2 Slot, 3 PCIe slot.	
		Keyboard/Mouse	USB keyboard& Mouse (Same make as PC)	
		Operating System	Windows 11 Pro 64 bit Preload	
		Power Supply	80PLUS Platinum certified minimum 260W with 92% efficiency or better	
		Volume and weight	No More than 16 L	
		Security and certifications.	Hardware based endpoint security controller TPM 2.0, Integrated Intrusion Sensor, Microsoft Windows 11 FCC,CE, RoHS, UL, EPEAT, Energy Star, TCO 08, ISO 9001,14001,20001,45001 , 50001 for OEM	
		Information Accessibility	Product details, specifications and brochure to be available in public domain	
		Support / Warranty	3 Years onsite warranty, Drivers should be available for download from OEM site for at least 5 years from the date of installation	
Monitor	IPS/TN / VA , LED Backlit Monitor 19.5" or Higher; Monitor Resolution (PIXELS):- 1600 X900 or Higher (Same OEM as desktop) , Port - HDMI / DP and VGA			

SI No	Item	Features	Specifications (Minimum Requirement)	Quantity
2.	Printer	Print Technology	Laser	20 pcs
		Make & Model	HP / Canon / Epson	
		Functions	Print only	
		Duty Cycle (Monthly, Letter/A4)	Up to 10,000 pages	
		Recommended Monthly Page Volume	100 to 1,500	
		Print Speed	Print speed up to 21 ppm (black)	
		Connectivity, Standard	1 Wi-Fi 802.11b/g/n; 1 Hi-Speed USB 2.0 (port)	
		Input Capacity	Up to 150 sheets	
		Output Capacity	Up to 100 sheets	
		Print Resolution	Up to 1,200 x 1,200 dpi	
		Supported Printing Media		
		Media Sizes Supported	10 x 15 cm; A4; Envelopes, A5(LEF); B5 (JIS); Oficio; Envelope (DL, C5); 76 x 127 to 216 x 356mm,	
		Media Types & Weight, Supported	Plain, Thick, Thin, Cotton, Color, Preprinted, Recycled, Labels, CardStock, Bond, Archive, Envelope, & 60 to 163 g/m ²	
		Compatible Operating Systems	Windows 11; Windows 10; Windows Server; macOS 10.15 Catalina; macOS 11 Big Sur; macOS 12 Monterey; macOS 13 Ventura; MacOS v14 Sonoma; Linux	
Memory	64 MB			
Warranty	One-year limited hardware warranty			
3.	UPS	600 VA with 2 years Battery & UPS warranty .	Make: APC / Emersion Vartive / Numaric	10 pcs
4.	Scanner	Flatbed Scanner	Make: Epson Workforce DS 1630	01 pc
		Sheet-feed Scanner	Make: HP ScanJet Pro 2000 S2	01 pc
		Sheet-feed Scanner	Make: HP ScanJet Pro 3000 S4	01 pc

-: Terms & Conditions:-

1. a) The Agencies should quote rates as per unit as mentioned in the tender form.
b) Rates should be exclusive of any taxes.
2. Earnest money of Rs. 20,000/- to be paid by Bank Draft in favour of W. B. Council of H. S. Education, payable at Kolkata and the original demand draft/or exemption certificate as per existing Govt. tender rules should be submitted physically at the Administration section, 3rd floor, Vidyasagar Bhavan, Salt Lake, Kolkata- 700091 within the last working weekday prior to the bid closing date. Online Net Banking or NEFT/RTGs is not applicable.
3. Self attested photocopies of Pan Card, GST Registration Certificate, up-to-date IT Return, PT Return and Trade License shall have to be submitted.
4. Earnest money of the Agency shall be liable to be forfeited if the Agency withdraws his tender after acceptance of the tender by the Council.
5. Earnest money in respect of the successful Agency will automatically be converted into security deposit which will not carry any interest.
6. Security deposit of the successful Agency will be released after satisfactory execution of the work.
7. The Agency will supply all the necessary materials, equipments and tools for the work. All materials must be of approved quality and subject to inspection by the competent authority.
8. The detailed Technical specifications of the Model with images should be available to public on OEM's official website for verification.
9. Technical Feature, Drivers & Brochure: should be available in the OEM WEBSITE for verification.
10. Bidder must have registered office in consignee location (Kolkata). Copy of trade license to be submitted along with the bid.
11. Factory Pre-Loaded Genuine Windows OS:
 - ❖ Each PC must be pre-loaded with Microsoft Windows 11 Professional (64-bit).
 - ❖ *An OEM declaration certifying the installation of a genuine OS must be provided.
 - ❖ *Post supply and installation, OEM confirmation of OS genuineness with system serial numbers must be submitted.
12. Bid-Specific OEM Authorization Certificate (MAF):
 - ❖ *Must be provided with the bid.
 - ❖ *Ink-signed and stamped by OEM with bid number and date clearly mentioned.
 - ❖ *No refurbished components have been used certified by the OEM.
13. Malicious Code Certificate:
 - ❖ *OEM must provide a certificate stating the absence of malicious code.
 - ❖ *Should be on OEM letterhead, with bid number, date, signature, and seal.
14. Product Compliance Sheet:
 - ❖ *Must be submitted on OEM letterhead and it should include bid number, date, sign, and seal.
15. The Council reserves the right to reject any tender or any part thereof at any stage without assigning any reason there for.



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Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	02.03.2026
2	Documents download (online)	02.03.2026
3	Bid submission starting date (online)	02.03.2026
4	Bid Submission closing date (online)	23.03.2026 Or available server slot
5	Bid opening date for Technical proposal (Folder 1 : Prequalification documents and Folder 2 : Technical submission by bidder) (Online)	To be notified later
6	Date of uploading list for Qualified Bidder in Technical Proposal	To be notified later
7	Date for opening of Financial Proposal (online)	To be notified later

Secretary
W.B. Council H.S. Education