



**WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION  
VIDYASAGAR BHAVAN  
9/2, BLOCK-DJ, SECTOR-II, SALT LAKE, KOLKATA – 7000916**

No. : L/PR/ 447 /2025

Date: 26/08/2025

**NOTIFICATION**

**Attention: All Head of the Institutions (affiliated to WBCHSE)**

It has come to the notice of the undersigned that some of the institutions are getting the photo and signature errors of their students on the admit cards of Semester III Higher Secondary Examination, 2026 during its generation through online portal.

Now, to resolve the cases, the Council has directly given the access to the concerned institutions to upload the photos and signatures of the respective students through online portal ([https://wbchseapp.wb.gov.in/portal/sec\\_users/login](https://wbchseapp.wb.gov.in/portal/sec_users/login)) with the existing Login Id and Password immediately. After log in to change Photo/Signature of Admit card, go to **Reports=> School Report=> Enrollment Form Status**. You will get the edit photo button.

All Head of the concerned institutions are requested to take necessary action accordingly.

**Prof. (Dr.) Chiranjib Bhattacharjee  
President  
W.B. Council of H.S. Education**