



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION  
VIDYASAGAR BHAVAN  
9/2, BLOCK-DJ, SECTOR-II, SALLAKE  
KOLKATA – 700091

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CONFIDENTIAL FORMAT

- a) It has been noted that the following person(s), has/have been using the cell phones inside the Examination venue during Examination Hours despite of repeated warnings.

Person(s) / Designation

- i) \_\_\_\_\_  
ii) \_\_\_\_\_  
iii) \_\_\_\_\_  
iv) \_\_\_\_\_

- b) An untoward incident which has taken place in the School Premises / Examination Hall being reported for necessary action. Nature of incident is stated below :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date & Time : \_\_\_\_\_ Signature of the Venue Supervisor \_\_\_\_\_

Name of the Venue Supervisor \_\_\_\_\_ Mob. No. \_\_\_\_\_

School Name with Code \_\_\_\_\_

Note : This format will be used by the venue supervisor only against staff / concerned persons of the school violating the Rules of the Council during the Examination days.

Detailed Report to be mailed to E-mail ID : [dsexamination@wbchse.org](mailto:dsexamination@wbchse.org)