



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION

VIDYASAGAR BHAVAN

9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091

Tender Notice No:- 13/Tender/2024-25

Date:- 27/09/2024

NOTICE INVITING TENDER

Council has decided to purchase various stationery materials at Vidyasagar Bhavan. Sealed quotations are invited from reputed and bonafide suppliers/agencies.

Prescribed tender forms for the said work will be obtainable from Administration Section , 3rd floor at Vidyasagar Bhavan at the above address on any working day from 22/10/2024 to 30/10/2024 between 11:00 am to 4:00 pm. The last date of submission of completed form is 30/10/2024 up to 4:00 pm. Tender form sent by post will not be accepted.

All concerned are requested to visit Council's website wbchse.wb.gov.in w.e.f. 22/10/2024 for details.



Secretary

W. B. Council of H. S. Education



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VIDYASAGAR BHAVAN

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Tender Form

2024-2025

For supply of:

Various Stationery Materials

at Vidyasagar Bhavan



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QUOTATION NOTICE

Sealed Quotations are invited from reputed and bonafide suppliers/agencies by undersigned on behalf of the Hon'ble President of WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION for supplying of various stationery materials at Vidyasagar Bhavan.

-:Terms & Conditions:-

1. Rate would be quoted as per one Pc/Dozen/Box/Rim/Bottle /Kg / Jar(1kg) and should be inclusive of all i.e. GST, Delivery charge etc.
2. Validity of Rate: 03 (Three) years
3. Delivery Place:- At M/S N. R. Bose Godown, 2C Khashmohal Street, Kolkata- 700006 and Store Section , 4th Floor, Vidyasagar Bhavan, Saltlake, Kolkata- 700091.
4. Schedule of delivery:- To be notified later.
5. Self attested photo copy of Pan Card, up to date Trade License, GST Registration Certificate, IT & PT Retrun and Experience Certificate of 05(Five) years for similar type of work throughout the state of W. B. in Education Board/Council etc. shall have to be submitted.
6. Security Money of Rs. 50,000/- to be paid by Bank draft in favour of W.B.Council of H.S.Education , payable at Kolkata and the original demand draft should be submitted physically at the Administration Section , 3rd Floor , Vidyasagar Bhavan , Saltlake , Kolkata: 700091 , on 30/10./2024 at 4.00 P.M . Online Net Banking or NEFT/RTGs is not applicable.
7. Bidders must be quote for all the items , otherwise his/her quotation will be rejected.
8. The Council also reserves the right to reject the full Tender or any part of the Tender at any stage without assigning any reason thereof. The TSC will take any further decision for choosing L₁ bidder off all types of materials.
9. **Details of Bank Account :**
Account Name – WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
Account No. - 10527192291
Branch - AE MARKET
Branch Code - 06794
IFSC Code - SBIN0006794



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RATES TO BE QUOTED AS PER FOLLOWING SPECIFICATION

Sl No.	Name of Articles	Qty	Rate should be quoted Inclusive of all i.e. GST, Delivery Charge
1	Arch File (Plastic)	Per pc	
2	H E Tag	Per pc	
3	Cloth Duster (Cotton-36" x 36")	Per dozen	
4	Knife (Parcel Cutting)	Per pc	
5	Broom Stick	Per pc	
6	Xerox Paper-A4 Size (75 GSM)	Per rim	
7	Xerox Paper (70 GSM)	Per rim	
8	Xerox Paper-Fs Size (70 GSM)	Per rim	
9	Marker Pen (Red/Blue/Black)	Per pc	
10	Towel Bombay Dain (30" x 60")	Per pc	
11	Towel Normal (30" x 60")	Per pc	
12	Cap	Per pc	
13	Nose Guard	Per pc	
14	Gems Clip (Bell)- Big Size (10 bkt in a box)	Per box	
15	Gems Clip (Bell)- Small Size (10 bkt in a box)	Per box	
16	Needle	Per pc	
17	Poly Lock (Big Size)	Per pkts	
18	Nopthaline	Per pkts	
19	Odonil (Medium)	Per pc	
20	H D P Bag (20" x 30") (Various Colour)	Per pc	
21	H D P Bag (24" x 30") (Various Colour)	Per pc	