



West Bengal Council of Higher Secondary Education
Vidyasagar Bhavan
9/2, Block DJ, Sector-II, Salt Lake, Kolkata – 91

No : DS/ACA/651/24

Date : 03.10.2024

NOTIFICATION
Submission of Text Books for Class XII Semester III


As directed, this is to notify that the Publishers intending to avail T.B No(s) for their Text Books on elective subjects for **Class XII [semester III]** are hereby informed about the following points:-

1. Text Books on elective subjects [other than vocational subjects] will be accepted for allotment of TB Nos.
2. The Council would start accepting books from **2nd January , 2025**. The sooner the book is submitted , the earlier would start the process of Book Review and TB No. allotment on our part.
3. Copies of books to be submitted at the Academic Section – 02 copies of each book . 01 copy is to be submitted without any mention of author or publisher. Please note that , books or the fee submitted won't be returned by Council for the disqualified books.
4. Fee to be deposited at the time of submission of books – **Rs.8,000/- (Rupees Eight Thousand only)** per book for books on a certain semester of Class XI or Class XII. Fee is to be submitted through Bank Draft/ Bankers cheques drawn in favour of “West Bengal Council of Higher Secondary Education” payable at Kolkata.
5. Books are to be in 4-colour and size of the book must be 22” X 32”. The page limit specified for that subject should be strictly followed. Maximum number of lines per page should be 44. Please note that , in case of page limit and book size , the tolerance level on our part will be zero . All the pages (containing subject matter) in the book must be numbered and there should not be any extra pages (with roman numbers or without any number) in the book. Page numbering should **not** be chapter or unit-wise.
6. There is no Chapter wise page limit. However , the chapters should be as per the demand of the topic and should not be unnecessarily lengthened and the book submitted should have a proportionate and even presentation of all the topics in the syllabus for that particular subject. The book contents should be restricted within H.S curriculum and the book price should be kept reasonable.
7. Quality of paper to be used :
190 gsm [Board] for Cover pages and 60 gsm [Maplitho] for other pages.
Books should be printed with clear legible fonts so that readers would not face any discomfort in reading.
8. Question Pattern as published by the Council should be mentioned in the book and at least 2(two) Model Question papers based on the given Question Pattern should be given in the book. No specimen project should be given in the book.

9. The Council discourages use of photographs of any current or historical personalities and use of unnecessary photographs, references and footnotes in the book.
10. The Publishers should refrain themselves from any sort of marketing or canvassing before getting the T.B No. From the Council.
11. Documents to be submitted at the time of submission:
 - a) Separate Filled-in "Book Submission Form" [available under Download Section of Council website] for each book
 - b) Current Trade Licence Certificate
 - c) Current GST certificate , Income Tax Return certificate.
 - d) Payment receipt
12. Decision of the Council regarding approval of the book(s) and awarding of T.B No. in favour of the book(s) will be final and binding on the publishers.
13. All communication with Council must be done from publisher's end only. The author of any book should not contact any staff or officer of the Council . He/She may communicate with the Hon'ble President of Council through the publisher in writing. In case of violation , the book concerned will be disqualified at that instant.
14. 15 copies of each book are to be submitted after getting T.B. No. from the Council and before marketing for the same. There should not be any deviation (in any form) in the copy being marketed from the marketing copy submitted at the Council. No extra booklet should be supplied to the students along with the book. In case , the publisher violates any of the conditions mentioned in the "Declaration from Publisher" after getting the TB No , that particular TB No will be immediately cancelled.
15. The publishers are being requested not to make any changes in the contents or setup of the books in which the Council have already allotted TB No. In case, the publishers wants to make any betterment in the book , the book has to be submitted to the Council and the book would be treated as a new submission in all respects.

Given below are the subject-wise maximum page limits and price limits for the books

SI No	Subjects	Maximum Page Limit for a certain book of Class XII , semester III	Fixed Price for a certain book of Class XII , semester III [Rs.]
1	Physics , Chemistry , Biological Science	400	440
2	Mathematics	500	550
3	Accountancy	350	385
4	Geography	300	330
5	Economics	250	275
6	All Other Elective Subjects	200	220


Deputy Secretary (Academic)
(WBCHSE)



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Book Submission Form for availing of T.B No.

Subject:

Medium:

Class & Semester:

Date of Submission:

A) Name & Address of the Publisher : _____
(With Phone Number) _____

B) No. of pages of the book:

C) 1 copy of book submitted with author's and publisher's name: Yes No

D) 1 copy of book submitted without author's and publisher's name: Yes No

E) Whether attested copy of the following submitted:
i) Photocopy of IT Clearance certificate submitted: Yes No

ii) Current Trade License: Yes No

iii) Current tax Receipts: Yes No

F) Whether there is any copyright matter in the book: Yes No

i) If Yes, whether required permission letter has been attached: Yes No

G) Whether copy of the following submitted:
i) Declaration of the Author(s): Yes No

ii) Declaration of the publisher: Yes No

H) Bank draft/ Banker's Cheque Details: Yes No

Signature of the Publisher with Date & Seal



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Declaration of the Author(s)

I/We hereby declare that I/We am/are the author(s) of the published book titled

to be published by _____

(Name of the publisher with address)

(Name of the publisher with address)

A) _____

(Full Signature of Author with Phone Number)

B) _____

(Full Signature of Author with Phone Number)

C) _____

(Full Signature of Author with Phone Number)

D) _____

(Full Signature of Author with Phone Number)



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Declaration of Publisher

I / We, _____ hereby declare that, as the publisher of the book titled _____, I would follow all the conditions specified by Council. In case of violation of any one of the conditions, the T.B No. allotted to the book will be cancelled and the book will be declared as disqualified.

Book Name & Subject : _____

Class/ Semester : _____

Name & Contact No. : _____

of the Author (s) _____

Name & Address of Publisher : _____

Signature & Seal of Publisher



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Bank Draft / Banker's Cheque Details

- Bank Name : _____
- Draft/ Banker's Cheque No : _____
- Draft / Banker's Cheque Date : _____
- Draft Amount : _____

Signature & Seal of Publisher

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RECEIPT

Subject:

Medium:

Class & Semester:

Date of Submission:

Name of the Publishers: _____

Name of the Author(s): _____

Signature of the Recipient with Office Seal