



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
VIDYASAGAR BHAVAN
9/2, Block-DJ, Sector-II, Salt Lake, Kolkata-700091

Tender Notice No: 07/E-Tender/2024-2025

Date:09.08.2024

QUOTATION NOTICE

Council has decided to purchase various printing stationary at Head Office. Online quotations are invited from reputed and bonafide agencies / suppliers of West Bengal in this respect.

Interested agencies / suppliers are requested to visit Council Website wbchse.wb.gov.in and W.B. Govt Website <https://wbtenders.gov.in> w.e.f. 16/08/2024 for details .

Secretary
W.B.Council of H.S.Education



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
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9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091

Tender Form

2024-2025

For Supply of various

PRINTING STATIONARY



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
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Council has decided to purchase various Printing Stationeries at W.B. Council of Higher Secondary Education , Vidyasagar Bhavan , Salt lake , Kol-91. Online quotations are invited from reputed and bonafide concerned suppliers / agencies .

-:Terms & Conditions:-

1. Rate should be quoted as per 1000 pcs and should be inclusive of all i.e. GST , delivery charge etc.
2. Delivery Place :- Store Section , 4th Floor , Vidyasagar Bhavan ,Saltlake , Kolkata- 700091.
3. Schedule of Delivery : To be notified later.
4. Photo copy of Pan Card , GST Registration Certificate , up-to-date IT return , PT Return and Trade License shall have to be submitted with self attested.
5. Prescribed Tender form will be obtainable online from 16.08.2024 and last date for submission of complete and filled form is 24.08.2024
6. Tenderers may inspect the sample of the items which are kept in Administration Section , 3rd floor , Vidyasagar Bhavan, Saltlake , Kolkata- 700091 .
7. Earnest money of Rs. 200000.00 to be paid by bank draft in favour of W.B. Council of H.S.Education , payable at Kolkata and original draft should be submitted physically at Administration Section 3rd floor, Vidyasagar Bhavan, Saltlake, Kolkata- 700091 on 24/08/2024 at 4.00 pm. Online payment Net Banking / NEFT/ RTGS is not applicable.
8. Tenderers must submit an Experience Certificate of 10 (ten) years for similar type of job from any Educational department of W.B. Govt. organization .
9. If the L₁ bidder will refuse to received work order with in 05(five) days or fail to supply the said materials with in stipulated time or engage in a corrupt , the earnest money will be forfeited.
10. The Council also reserves the right to reject the full Tender or any part of the tender at any stage without assigning any reason thereof.



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RATES TO BE QUOTED AS PER FOLLOWING
SPECIFICATIONS

SL NO	NAME OF ARTICLES	QUANTITY	RATE [INCLUSIVE ALL]
1	REGISTRATION CERTIFICATE Size: ½ A4, 105 GSM Policy Bond Paper. Both side print with numbering (as per sample)	1000Pcs	
2	ADMIT CARD Size: ½ A4, 105 GSM Policy Bond Paper. Both side print with numbering (As per sample)	1000Pcs	
3	Attendance Cum Signature Roll (A.S.R.) in size 10"X12"X2 Part, 60 GSM, one colour printing on the front side and numbering (As per sample)	1000Pcs	
4	Top Sheet (Green) Bengali in size 10"X12"X2 Part, 60 GSM Front side printing with one colour and numbering (As per sample)	1000Pcs	
5	Top Sheet (Blue) Non Bengali in size 10"X12"X2 Part, 60 GSM Front side printing with one colour and numbering (As per sample)	1000Pcs	
6	D B for Theory Papers Size: 10"X12", 60GSM in triplicate with perforation Front side one colour printing and numbering (As per sample)	1000Pcs	
7	Result Abstract Size: 15"X12"X1 Part front side bi-colour Printing along with SL.NO. & I V P (As per sample)	1000Pcs	
8	BLUE WHITE STRIPE PAPER (EZ READ) Size: 15"X12"X1 Part, 60 GSM (As per sample)	1000Pcs	

Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	16.08.2024
2	Documents download (online)	16.08.2024
3	Bid submission starting date (online)	16.08.2024
4	Bid Submission closing date (online)	24.08.2024
5	Bid opening date for Technical proposal (Folder 1 : Prequalification documents and Folder 2 : Technical submission by bidder) (Online)	27.08.2024
6	Date of uploading list for Qualified Bidder in Technical Proposal	29.08.2024
7	Date for opening of Financial Proposal (online), Place:- Sarat Sammelan Kaksha, 3rd floor, WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION, Vidyasagar Bhavan (3rd floor), Salt Lake, Kolkata – 700091	29.08.2024

DETAILS OF BANK ACCOUNTS (NEFT / RTGS)

- Account name – WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
- Account No. - 10527192291
- Branch - AE MARKET
- Branch Code - 06794
- IFSC Code - SBIN0006794



Secretary
W. B. Council of H. S. Education