



**WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
VIDYASAGAR BHAVAN**

9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091

Tender Notice No:- 02/E-Tender /2024-25

Date:- 05/06/2024

QUOTATION NOTICE

**Sub:- Quotation for Printing, Binding [Blank answer scripts] and delivery
at M/S N.R. BOSE Godown, 2C Khash Mohal Street, Kolkata-700006.**

Online quotations are invited from reputed Printing press in Kolkata for Printing [8 Leaves – 04 Page Printing, 4 Leaves – 01 Page Printing and 2 Leaves – 01 Page Printing] Binding and delivery.

Prescribed Tender Form will be obtainable through online form 10/06/2023 at 4.00 pm. and last date for submission of completed form is 01/07/2023 up to 4.00 pm.

All concerned are requested to visit council's website: wbchse.wb.gov.in and W. B. website: <https://wbtenders.gov.in> w.e.f. 10/06/2023.

Secretary
W.B. Council of H.S. Education



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
VIDYASAGAR BHAVAN
9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091

Tender Form

2024-2025

Printing, Binding and Delivery
of Blank Answer Scripts



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VIDYASAGAR BHAVAN**

9/2, Block-DJ, Sector-II, Salt Lake, Kolkata-700091

Tender Notice No: 02/E-Tender/2024-25

Date: 05/06/2024

Online quotations are invited from the reputed printing press in Kolkata for printing, binding (Blank Answer Scripts – 8 leaves, 4 leaves and 2 leaves) and delivery at M/S N. R. Bose Godown, 2C Khashmohal Street, Kolkata - 700006.

-:Terms & Conditions:-

1. Rate of 1000 scripts (8 leaves, 4 leaves and 2 leaves) would be quoted and rate should be inclusive of all i.e. Tax, GST and delivery cost.
2. Description of work : Composing, offset printing, binding, punching in top left corner, side stitching , numbering, plastic covering and packets will be secured with colour band strapper.
3. Delivery Place: at M/S N. R. Bose Godown, 2C Khashmohal Street, Kolkata - 700006.
4. The allowable wastage is 5% . The cost of allowable wastage is Rs. 10/- per Kg. It would be recovered and adjusted against bill.
5. Schedule of delivery: 16/08/2024 to 15/12/2024
6. Volume of scripts: 8 leaves approx 3000000, 4 leaves approx 700000, 2 leaves approx 700000
7. Earnest money Rs. 1,50,000.00 to be paid by online Net Banking or NEFT/RTGS as per West Bengal Govt. Finance Department Order No- 3975-F(Y) Dated: 28th July, 2016.
8. Xerox copy of Pan Card, Trade License, GST Registration, IT clearance, PT clearance and experience certificate of 5 years for similar type of work throughout the State of West Bengal or other States Education Board, Council etc. shall have to be submitted (self attested).
9. In case of any dispute at any stage the decision of the West Bengal Council of Higher Secondary Education will be final.
10. Penalty would be charged if total Blank Answer Scripts – 8 leaves, 4 leaves and 2 leaves supply is not completed within the scheduled time.
11. Prescribed tender forms for the said work will be obtainable through online only.
12. The Council reserves the right to reject any or all tenders without assigning any reasons whatsoever.

Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	10.06.2024
2	Documents download (online)	10.06.2024
3	Bid submission starting date (online)	10.06.2024
4	Bid Submission closing date (online)	01.07.2024
5	Bid opening date for Technical proposal (Folder 1 : Prequalification documents and Folder 2 : Technical submission by bidder) (Online)	04.07.2024
6	Date of uploading list for Qualified Bidder in Technical Proposal	After evaluation of Technical Proposal
7	Date for opening of Financial Proposal (online), Place:- Sarat Sammelan Kaksha, 3rd floor, WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION, Vidyasagar Bhavan (3r Floor), Salt lake, Kolkata - 700091	08.07.2024



Secretary
W.B. Council of H.S. Education