

West Bengal Council of Higher Secondary Education Vidyasagar Bhavan 9/2, Block DJ, Sector-II, Salt Lake, Kolkata – 91

No: L/PR/ 179 /2023

Date : 06/10/2023

NOTIFICATION

<u>Attention : All Heads of Higher Secondary Institutions</u> <u>Subject : Shifting to complete online mode</u>

In our earlier Notification [Memo No. L/Secy/138/2023 dated 18/09/2023], the schools were requested to send all academic applications <u>only through online portal</u> [https://wbchseapp.wb.gov.in/portal/sec_users/login] from 1st of October, 2023.

I am to inform you that the Council will not receive any academic application in offline mode from 30th of October,2023.

Please refer to the User Manual available uploaded on 22/05/2023 under Notice Section on our website and in case of any problem or query related to working with the online portal, please mail to dsacademic@wbchse.net.

Please note that, if any application submitted through online mode gets rejected, the school should see the reason of rejection and send the documents as asked for through online mode only. These documents should **not** be sent through mail or through any other mode.

For the schools who have submitted applications in 2023 through offline mode, the query letter or the final approval letter will be sent to their registered mail id. No letter will be sent to the postal address of the school. In case of query, the schools are being requested to scan the needed documents as asked for along with the query letter sent by the Council and send the scanned documents to <u>hsacademic24X7@wbchse.net</u>.

6/10/2023

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(Prof. Dr. Chiranjib Bhattacharjee) PRESIDENT WBCHSE