



**WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION**  
**VIDYASAGAR BHAVAN**

9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091

Tender Notice No:- 08/E-Tender/2022-23

Date:- 01/11/2022

**NOTICE INVITING TENDER**

Online tender are invited from the reputed worker suppliers agencies for supplying of various types of worker at the Vidyasagar Bhavan and four regional offices (NBRO, BRO, MRO & KRO) by the undersigned on behalf of the Hon'ble President of W.B. Council of H.S. Education.

Prescribed tender form will be obtainable online from 07/11/2022 of 2.00 pm and last date for submission of completed form is 21/11/2022 up to 4.00pm.

All concerned are requested to visit Council Website [www.wbchse.nic.in](http://www.wbchse.nic.in) w.e.f 07/11/2022.

**Secretary-In-Charge**  
**W.B. Council of H.S. Education**



**WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION**  
**VIDYASAGAR BHAVAN**  
**9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091**

# **Tender Form**

**2022-2023**

**Supply of Various**  
**Workers**



**WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION**  
**VIDYASAGAR BHAVAN**

9/2, Block DJ, Sector II, Salt Lake, Kolkata-700091

Tender Notice No:- 08/E-Tender/2022-23

Date:- 03/11/2022

**QUOTATION NOTICE**

Online tender are invited from the reputed worker suppliers agencies for supplying of various types of workers at the Vidyasagar Bhavan and four regional offices (NBRO, BRO, MRO & KRO) for 03 (Three) years.

**:-Terms and Conditions:-**

1. Rate would be quoted per worker and should be inclusive of all ESIC, EPF, Tax, GST, Bonus, Dress, Service charge etc.
2. Description of Worker:- (i) PORTER- As and When required, (ii) SWEEPER, (iii) WATER CARRIER, (iv) MALI, (v) SECURITY (a. Ex-Serviceman- Duty hours: 8hours & 12hours, b. Civilian- Duty hours: 8hours and 12 hours), (vi) NIGHT GUARD (a. Ex-Serviceman- Duty hours: 8hours & 12hours, b. Civilian- Duty hours: 8hours and 12 hours)
3. Duty Place:-
  1. Vidyasagar Bhavan- Salt Lake, Kol- 91
  2. North Bengal Regional Office- Siliguri
  3. Bardhaman Regional Office- Bardhaman
  4. Medinipur Regional Office- Paschim Medinipur
  5. Kolkata Regional Office- Bikash Bhavan, Kol-91
4. Validity of Rate:- 03 (Three) years from the receipt of the work order.
5. Earnest money of Rs. 100000/- to be paid by online Net Banking or NEFT/RTGS as per W.B. Govt. Finance Department order NO. 3975-F(Y), dated- 28<sup>th</sup> July, 2016.
6. Xerox copy of- (i) Pan Card
  - (ii) GST Registration Certificate
  - (iii) IT Return (Current Year)
  - (iv) Credential Certificate in support of Agency's experience in the last three years in similar nature of work should be uploaded [WITH SELF ATTESTED].
7. Current Solvency Certificate of the amount of Rs. 10 Lakh/- form any Nationalised Bank shall have to be submitted.
8. The Agency should be registered under the Provident Fund Act, ESI Act, Labour Law and other relevant statutory enactments relating to the employment of labour. Copy of the registration papers along with code numbers attached to the Agency/Company shall be uploaded.
9. The Agency should have obtained a license from the controlling authority under Section 7(5) of "The Private Security Agencies (Regulation) Act, 2005 [No. 29 of 2005]". Copy of the same shall be uploaded. The Agency should preferably have an all India network.
10. The above rates are prepared in accordance with the current minimum wages as notified by the Govt. of West Bengal.
11. That if any case the minimum rate of wages is restructured by the Govt. of W. B. the rate of all mentioned workers also be restructured on the basis of minimum rates of wages of Govt. of W. B. and the difference of

rates in respect of rates of respective manpower and its allied components like ESIC, EPF, Bonus, Service Charges etc. will be paid by the Council on the basis of claim raised by the Agency.

12. Intending bidders are requested to generate NEFT/RTGS challan from the website <https://wbtenders.gov.in> and make the EMD payment in his bank before 03 Banking Working Days earlier from the last date of bid submission.

13. It may be noted that the tender notice is only for fixing a contract and shall not be constructed as invitation to bid for providing the job i.e. there is no guarantee for award of work without assigning any reason whatsoever may be.

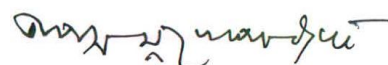
14. The tenderers who are confident of executing the contract in time by employing the required resources and manpower should only participate in this tender offer.

15. From eligible Firm/Agency holding valid license under Contract Labour (Regulation & Abolition) Act, 1970 for providing services of office upkeep and housekeeping job.

16. The Council reserves the right to reject any or all tenders without assigning any reasons whatsoever.

17. Date and Time schedule:-

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	07/11/2022 at 2:00pm
2	Documents download (online)	07/11/2022 at 2:00pm
3	Bid submission starting date (online)	07/11/2022 at 2:00pm
4	Bid Submission closing date (online)	21/11/2022 at 4:00 pm
5	Bid opening date for Technical proposal (Folder 1 : Prequalification documents and Folder 2 : Technical submission by bidder) (Online)	24/11/2022
6	Date of uploading list for Qualified Bidder in Technical Proposal	After evaluation of Technical Proposal
7	Date for opening of Financial Proposal (online), Place:- Sarat Sammelan Kaksha, 3rd floor, WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION, Vidyasagar Bhavan (3r Floor), Salt lake, Kolkata - 700091	28/11/2022



**Secretary-in-charge**  
**W. B Council of H. S. Education**